Application Checklist

*Please note that you can begin the online application and “Save” as you add information. You don’t have to wait for all of your information to be collected to start the online application.*

- Submit completed [online application](#) and $50 application fee.

- Official transcripts from all previously attended colleges and universities
  - Transcripts must be electronically transmitted or submitted in sealed envelopes with a stamp or seal of the institutions’ registrar on the flap.
  - Minimum undergraduate overall GPA of 3.0

- Two letters of recommendation must be submitted electronically or in sealed envelopes with the reference’s signature on the flap. One letter MUST be an academic reference.

- Statement of Goals to explain how you perceive this program fits into your career goals and choices. Limit of 300 words.

- Online business prep courses and Orientation Pre-term are required for all incoming students, including those with business degrees.
Application Checklist Continued

- **Interview** may be requested by the School of Business after initial application screening. Candidates will be contacted by the MBA program office for interviews on the College of Charleston campus or via Skype.

- **Official GMAT (or GRE) scores** must be submitted directly from the Graduates Management Admission Council, [www.mba.com](http://www.mba.com), (or ETS [www.ets.org/gre](http://www.ets.org/gre)) to the Graduate School of the College of Charleston. Minimum acceptable GMAT score is 520; however a competitive score is expected with our current range of 550-700+. A competitive GRE score is a combined score of 310 or higher. Our school code is 5113.

- For international students, English language proficiency: TOEFL: 83 /550 or IELTS: 6.5