Instructor: Thomas M. Spade, M.S. Accountancy ('07), CPA (CPA licenses active: SC #7426, VA #28142)

Class Time & Location: MW 5:30-8:45, Beatty 214

Telephone and e-mail: Cell 843.991.5181, Office 843.953.6075
spadetm@cofc.edu

Office Hours: My office is in Beatty 215, but I don’t generally keep regular summer hours. Just call, text, or e-mail me if you’d like to get together.


You don’t need the McGraw-Hill Connect code for this course, as I don’t do online homework. However, you may need it for 317 and 418.

Other items: Your own Financial calculator is required. I recommend the Texas Instruments BA II Plus, and it is the only one I will support in this course.

All exams and assignments must be completed in pencil, so bring extra pencils to class and to exams.

I highly recommend a 12” ruler to use as a straight edge from time to time, as well as a large 3 ring binder and loose-leaf paper. Spiral notebooks are cumbersome to work with in this course.

Prerequisites: ACCT 203, ACCT 204, Junior Standing

Course Description: Principles and concepts related to accounting’s environment, structure and process. The nature, function and elements of the balance sheet and income statement including time value of money will be examined.

Learning Objectives: Broadly, ACCT 316 has six learning objectives:

1. Students will be able to describe the U.S standard setting process and financial reporting environment including recognition of the political influences that shape GAAP.

2. Students will demonstrate an understanding of the foundational financial accounting principles and concepts including historical cost, fair value, relevance, reliability, full disclosure, revenue recognition, and matching.

3. Students will have a working understanding of the FASB’s Codification system and be able to use the system for research of basic financial accounting and reporting issues.

4. Students will understand the components of the accounting process from transaction analysis to the production of financial statements.

5. Students will have a working understanding of the basic financial statements including the income statement, retained earnings, balance sheet and statement of cash flows.

6. Students will demonstrate a working understanding of time value of money concepts.
Intermediate Accounting I is a required course in the undergraduate program and critical for the accounting students’ academic success. The course primarily relates to the undergraduate accounting program’s learning objective of conveying functional knowledge of financial accounting. In some instances, problems and assignments relate to promoting ethical awareness. Its content directly relates to the School of Business learning objective concerning quantitative fluency as the assignments and problems are predominately quantitative relating to financial transactions in the context of audited financial statements and the financial position of reporting entities.

COURSE REQUIREMENTS

Your final grade will be determined from your performance on exams, homework, quizzes, assignments, The Final Exam, and of course, your participation in class. The points assigned to each requirement are noted below:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Chapters/Section</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>The First Exam</td>
<td>Chapters 1 and 2</td>
<td>100</td>
</tr>
<tr>
<td>The Second Exam</td>
<td>Chapter 3</td>
<td>100</td>
</tr>
<tr>
<td>The Third Exam</td>
<td>Chapter 4</td>
<td>100</td>
</tr>
<tr>
<td>The Financial Statement Project</td>
<td></td>
<td>50</td>
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<tr>
<td>The Fourth Exam</td>
<td>Chapter 5</td>
<td>100</td>
</tr>
<tr>
<td>The Time Value of Money Project</td>
<td></td>
<td>50</td>
</tr>
<tr>
<td>The Fifth Exam*</td>
<td>Chapter 6</td>
<td>100</td>
</tr>
<tr>
<td>The Final Exam</td>
<td>Cumulative</td>
<td>100</td>
</tr>
<tr>
<td>Assignments</td>
<td></td>
<td>50</td>
</tr>
<tr>
<td>Participation</td>
<td></td>
<td>TBD</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5% of your final grade</td>
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</tbody>
</table>

*If there is time, we will have a Fifth Exam. Otherwise, it would be rolled into The Final Exam and the point total for the Final would be adjusted.

Your final course grade will be determined by dividing your total points by the total possible points, using the College of Charleston’s undergraduate grading scale, as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>92%</td>
</tr>
<tr>
<td>A-</td>
<td>90%</td>
</tr>
<tr>
<td>B+</td>
<td>87%</td>
</tr>
<tr>
<td>B</td>
<td>82%</td>
</tr>
<tr>
<td>B-</td>
<td>80%</td>
</tr>
<tr>
<td>C+</td>
<td>77%</td>
</tr>
<tr>
<td>C</td>
<td>72%</td>
</tr>
<tr>
<td>C-</td>
<td>70%</td>
</tr>
<tr>
<td>D+</td>
<td>67%</td>
</tr>
<tr>
<td>D</td>
<td>62%</td>
</tr>
<tr>
<td>D-</td>
<td>60%</td>
</tr>
<tr>
<td>F</td>
<td>BELOW 60%</td>
</tr>
</tbody>
</table>

Examinations and Quizzes- All examinations will be in class. Students are NOT permitted to use books, notes or any prepared materials. **STUDENTS WILL NOT BE ALLOWED TO USE GRAPHING CALCULATORS OR THOSE BUILT INTO YOUR PHONE EITHER IN CLASS OR ON EXAMINATIONS.** Also, once again, **ALL EXAMINATIONS AND ASSIGNMENTS MUST BE COMPLETED IN PENCIL.**

All students are required to take the final exam, which will be cumulative. The Final Exam will be in our regular room at our regularly scheduled class meeting time, on the date scheduled and published by the Office of the Registrar. The date can be found on the Academic Calendar available at [http://registrar.cofc.edu/pdf/ac-2018summer.pdf](http://registrar.cofc.edu/pdf/ac-2018summer.pdf).

Academic Integrity- Each student must adhere to the College of Charleston Honor Code and Code of Student Conduct (see Student Handbook on these policies). **This includes signing the roll for other students.** Lying, cheating, attempted cheating, and plagiarism are violations of our Honor Code that, when identified, are investigated. Each incident will be examined to determine the degree of deception involved.
Incidents where the instructor determines the student’s actions are related more to a misunderstanding will be handled by the instructor. A written intervention designed to help prevent the student from repeating the error will be given to the student. The intervention, submitted by form and signed both by the instructor and the student, will be forwarded to the Dean of Students and placed in the student’s file.

Cases of suspected academic dishonesty will be reported directly by the instructor and/or others having knowledge of the incident to the Dean of Students. A student found responsible by the Honor Board for academic dishonesty will receive a XXF in the course, indicating failure of the course due to academic dishonesty. This grade will appear on the student’s transcript for two years after which the student may petition for the XX to be expunged. The student may also be placed on disciplinary probation, suspended (temporary removal) or expelled (permanent removal) from the College by the Honor Board.

Students should be aware that unauthorized collaboration--working together without permission--is a form of cheating. Unless the instructor specifies that students can work together on an assignment, quiz and/or test, no collaboration during the completion of the assignment is permitted. THIS INCLUDES ANY TAKE HOME EXAMS. Other forms of cheating include possessing or using an unauthorized study aid (which could include accessing information via a cell phone or computer), copying from others’ exams, fabricating data, and giving unauthorized assistance.

Research conducted and/or papers written for other classes cannot be used in whole or in part for any assignment in this class without obtaining prior permission from the instructor.

If there are any questions whatsoever regarding whether something is in accordance with the honor code or not, students should contact the instructor immediately. Only written instruction from the instructor shall constitute determination that a questionable action is not in violation of the honor code.

Students can find the complete Honor Code and all related processes in the Student Handbook at http://studentaffairs.cofc.edu/honor-system/studenthandbook/index.php.

This course is the first of many major courses in your study of Accounting. Chances are, if you're taking this course, you plan to pursue a career in my beloved profession. The hallmarks of the profession include Independence, Integrity and Objectivity. You can't have Independence or Objectivity without Integrity, and my beloved profession is deeply rooted in the public trust. As a Certified Public Accountant in public practice for more than 15 years, I take this very seriously.

Accordingly, for things pertaining to this class, you will be expected to have the highest level of integrity imaginable, and the penalties for noncompliance will be severe and without pity or mercy.

Attendance Policy
Attendance in this course is mandatory. Examinations and assigned materials will require attendance of all classroom lectures. In this class especially, each lecture builds upon the one before it, so missing a lecture will likely result in your not understanding subsequent lectures. Make-up examinations are not given. Late assignments will not be accepted under any circumstance. If the student is to be absent, assignments must be submitted prior to the due date.

On days when a quiz is administered, it will be used to take roll for that day, so if you miss the quiz, you will be counted as absent. On days when a quiz is not administered, a roll attendance sheet will be passed around the class. Late arrivals who miss the attendance sheet will be counted as absent for that day. Any student who misses more than three classes may receive a failing grade for the course and/or will be administratively dropped from the roll and receive a grade of WA.
In extreme cases exceptions to the absence policy may be made on an individual (case-by-case) basis. Exceptions are considered only in the case of a documented absence. A documented absence is one for which proper documentation is contemporaneously submitted to the absence memo office, and the absence memo office communicates to me that the absence is documented.

**I will not give a make up exam under any circumstance.** If a student misses an exam with a documented absence (defined above) that is not leisurely and/or personal in nature (serious illness, death, hospitalization, etc) then the grade of the lowest test score for the semester (including the final exam) is double counted to make up for the missed exam. This is why it is important that you maximize your performance on each exam. An undocumented absence on an exam day will result in a zero for the exam.

**Policy on Cell Phones, Computers and other electronic devices**

The use of all electronic devices, other than a financial calculator, is expressly forbidden in the classroom. This includes cell phones, computers, and yes, this includes the Apple watch. Seriously, you don't need to update your Facebook status to show that you're in Professor Spade's Accounting Class (besides, everyone will be jealous). The only exceptions to this policy are 1) if I instruct the class to bring a computer to the lecture or 2) if you have obtained the textbook via electronic format. If you have the text in electronic format, I reserve the right to inspect your computer at any time to see what programs you have running. If you have another program up at any time, or if you attempt to close anything when I decide to look at your computer, you will be considered in violation of this policy. Students are not allowed to use their computer or any other electronic device to take notes.

Texting, receiving or sending messages, cell phone use, or unauthorized use of any other electronic devices will result in immediate dismissal from the lecture with an undocumented absence recorded. Use of any calculator other than your financial calculator in class will be considered a violation of this policy. (Leave your TI-84 or equivalent at home.) Also, for each violation of this policy, the penalty will be a reduction of the student's final grade by one letter grade. (For example if you violate this policy, this means that if you have earned a B for the course, you will be assigned a C for the course. If you earn a C+ for the course, you will be assigned a D+ for the course, etc.) Furthermore, students who violate this policy will automatically lose the benefit of any curve given during the semester; they will receive no points for participation, and their grade will be reduced by one letter grade after the curve has been taken away. Students must keep these devices turned off and out of sight during class. It is a violation of this policy to keep such devices on your lap. On the first violation, the student may also have assigned seating for the rest of the semester. There is no reason why you should need to use any electronic device other than a financial calculator in this class.

**IF I SEE YOUR PHONE OUT DURING CLASS, I WILL ASSUME YOU ARE TEXTING AND YOU WILL BE CONSIDERED IN VIOLATION OF THIS POLICY. IF I SEE YOU LOOKING DOWN AT YOUR LAP, I WILL ASSUME THAT YOU ARE LOOKING AT YOUR PHONE AND TEXTING AND YOU WILL BE CONSIDERED IN VIOLATION OF THIS POLICY.**

The instructor reserves the right to assess an alternative penalty in the case of a first offense of this policy during a lecture. This determination rests solely with the instructor on a case-by-case basis.

Please note that this policy also applies if your phone rings during class. Additionally, if your phone rings during an exam, you will immediately be dismissed from the exam and you will receive a zero for the exam. No credit will be given for anything which you have completed on the exam to that point. Furthermore, having your phone out for any reason during an exam will be considered a violation of the Honor Code, and I will pursue your receiving an XXF and all available sanctions with the Honor Board.

**Disability Statement:** The College will make reasonable accommodations for persons with documented disabilities. Students should apply at the Center for Disability Services / SNAP, located on the first floor of the Lightsey Center, Suite 104. Students approved for accommodations are responsible for notifying me as soon as possible and for contacting me no later than one week before accommodation is needed. **If you will be taking your exam at the SNAP Alternate Testing Site, please get me your SNAP envelope no later than three calendar days before any announced exam date.**
Students approved for accommodations must present the Instructor with a copy of their PNL as soon as possible. Even if you have been enrolled in another course taught by this Instructor, another copy of your letter must be provided to receive accommodation for this course.

Other Policies:

1. **All recording media are forbidden in the classroom.** Under no circumstance is it permissible to record lectures.

2. Students are never to walk in late for class or leave early unless prior arrangements have been made with the instructor. Tardy students will not be permitted to take examinations. If you arrive late or leave early without explicit permission, you will be counted as absent for the day.

3. Any student who is considered by the instructor to pose a disruption of instruction will be administratively withdrawn, dismissed from the class and/or receive a failing grade for the course. This determination shall rest absolutely with the instructor.

4. Students must complete all assigned material before coming to class, and bring their textbook, Financial Calculator, and anything else the Instructor requests to each class meeting. The instructor reserves the right to not address questions or comments by those not doing the assigned work prior to class, or by those who come to class without the required course materials. This is consistent with the College of Charleston Classroom Code of Conduct.

5. Accounting is really not that boring and the amount of material we must cover this semester does not allow naptime to be built into the curriculum. Therefore, if you fall asleep in class, you’ll be dismissed from the lecture with an absence recorded.

6. For examinations and in-class exercises, you will be required to have an adequate number of pencils and a Financial Calculator. You may not use any other calculator, including, but not limited to, scientific or those integrated with other electronic devices. Extra materials will likely be unavailable if you forget yours, so come prepared. As we say in Public Accounting, lack of preparation on your part does not constitute an emergency on my part.

7. Anything regarding Tax presented in this course is for illustrative purposes only. Internal Revenue Service regulations generally provide that, for the purpose of avoiding tax penalties, a taxpayer may rely only on formal written advice meeting specific requirements. Any tax advice in this class, or in any materials in this class, does not meet those requirements. In accordance with IRS Circular 230, I inform you that any such tax advice was not intended or written to be used, and it cannot be used, for the purpose of avoiding federal tax penalties that may be imposed on you or others, or for the purpose of promoting, marketing or recommending to another party any tax-related matters.

8. The instructor may use baked goods to illustrate certain topics. If you have any food allergies, please inform the instructor of this fact immediately.

9. Absences due to athletic travel will only be excused if the instructor receives notification directly from the Director of Student-Athlete Academic Services. However, I do expect Student-Athletes to notify me beforehand of any expected absences.

10. This syllabus and policies noted therein may be amended, on a case-by-case basis or in the entirety, by the instructor as needed.
Acknowledgment of Syllabus and Classroom Conduct Policies

Name: __________________________________________ (Please Print)

What year were you born? __________________________

Where do you consider home? _______________________

When did you take ACCT 203 (Financial Accounting)? ______________________________________________________________________

When did you take ACCT 204 (Managerial Accounting)? ______________________________________________________________________

Have you taken this course previously? ______________________________________________________________________

I have received a copy of Professor Spade's Extended Summer 2018 syllabus and have read and understand his policies. In particular, I understand the harsh penalty for the use of unauthorized electronic devices including computers, cell phones, and other such devices. I understand that my grade will be severely affected by violation of the policies and agree that I will abide by the College of Charleston Student Code of Conduct at all times while enrolled in this course.

Also, I understand that I am required to do the assigned readings, questions and problems before class, and that I must come prepared with all required course materials to each session. I understand that not doing the assigned work prior to class or coming to class without all required course materials is a violation of the College of Charleston’s Classroom Code of Conduct and will result in my inability to ask questions or participate.

Signed ______________________________________________________________________

Date: __________________________